



Property and Lettings Manager, St Andrew's and St Mark's Church, Surbiton

Closing date for applications: Wednesday 14th June, 2023

Contact: The Parish Office

020 8390 9129

sasms@btinternet.com

The Parish Office, St Mark's Church, St Mark's Hill, Surbiton KT6 4LS

St Andrew's and St Mark's Church in Surbiton seek a Property and Lettings Manager, to oversee the lettings and management of our church buildings in the heart of Surbiton. The role will include both people skills – especially with hirers - and the ability to coordinate how our two great church buildings and church halls are looked after.

Hours: 28 hours per week – expected to be Tuesday to Friday (but flexibility is offered)

Salary: £15.00 per hour, plus workplace pension

Those interested are invited to go to <https://surbitonchurch.org.uk/> for a job pack and to find out more details or to contact the parish office at sasms@btinternet.com for a full job profile.