

**Parish of Saint Andrew and Saint Mark Surbiton**

**Accounts for the year ended 31 December 2018**

**Independent Examiner's Report to the P.C.C. of St Andrew's and St Mark's, Surbiton**

This report on the accounts of the P.C.C. for the year ended 31 December 2018 which are set out on the following eight pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 145 of the Charities Act 2011 ('the Act').

**Respective Responsibilities of the Trustees and Independent Examiner**

As the members of the P.C.C. you are responsible for the preparation of the accounts and you consider that the audit requirement of section 144 of the Act does not apply and that an independent examination is needed. The PCC's gross income exceeds £250,000 and I confirm that I am qualified to undertake the examination by been a qualified member of the ICAEW.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act.
- to follow the procedures laid down in the general directions given by the Charities Commission under section 145(5)b of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission and to be found in the Church Guidance, 2006 edition. That examination includes a review of the accounting records kept by the P.C.C. and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Mr. Timothy Brown, A.C.A. - Independent Examiner**

50 The Ridings  
Surbiton, Surrey, KT5 8HQ



Dated : 23rd March 2019

**ST. ANDREW'S & ST. MARK'S PCC SURBITON**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2018**

|                                     | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | TOTAL<br>2018<br>£ | TOTAL<br>2017<br>£ | Budget<br>2019<br>£ |
|-------------------------------------|------|----------------------------|--------------------------|-------------------------|--------------------|--------------------|---------------------|
| <b>INCOMING RESOURCES</b>           |      |                            |                          |                         |                    |                    |                     |
| Voluntary income                    | 2(a) | 106,352                    | 11,826                   | -                       | 118,178            | 124,830            | 125,000             |
| Activities for generating funds     | 2(b) | 118,427                    | -                        | -                       | 118,427            | 110,490            | 115,000             |
| Income from Investments             | 2(c) | 15,589                     | -                        | -                       | 15,589             | 14,721             | 10,000              |
| Church activities                   | 2(d) | 5,703                      | -                        | -                       | 5,703              | 4,680              | 4,500               |
| Other Incoming resources            | 2(e) | 7,001                      | -                        | -                       | 7,001              | 70                 | -                   |
| <b>TOTAL INCOMING RESOURCES</b>     |      | <b>253,072</b>             | <b>11,826</b>            |                         | <b>264,897</b>     | <b>254,790</b>     | <b>254,500</b>      |
| <b>RESOURCES EXPENDED</b>           |      |                            |                          |                         |                    |                    |                     |
| Cost of generating voluntary income | 3(a) | 38                         | -                        | -                       | 38                 | 85                 | 300                 |
| Shared utilities                    | 3(b) | 17,335                     | -                        | -                       | 17,335             | 16,312             | 18,000              |
| Cost of generating funds            | 3(c) | 6,361                      | -                        | -                       | 6,361              | 2,951              | 3,000               |
| Church activities                   | 3(d) | 179,231                    | 346                      | -                       | 179,577            | 176,623            | 200,000             |
| Governance costs                    | 3(e) | 340                        | -                        | -                       | 340                | 340                | 340                 |
| Support costs                       | 3(f) | 20,590                     | -                        | -                       | 20,590             | 22,876             | 23,000              |
| Mission donations                   | 3(g) | -                          | 10,351                   | -                       | 10,351             | 10,857             | -                   |
| Major Works - St. Mark's Church     | 3(h) | -                          | -                        | -                       | -                  | -                  | -                   |
| Major Works - St. Andrew's          | 3(h) | -                          | -                        | -                       | -                  | -                  | 150,000             |
| Other resources used                | 3(h) | 450                        | -                        | -                       | 450                | 500                | -                   |
| <b>TOTAL RESOURCES EXPENDED</b>     |      | <b>224,345</b>             | <b>10,697</b>            |                         | <b>235,042</b>     | <b>230,543</b>     | <b>394,640</b>      |
| Net incoming/(outgoing) resources   |      | 28,726                     | 1,129                    | -                       | 29,855             | 24,247             | (140,140)           |
| <b>RECOGNISED GAINS AND LOSSES</b>  |      |                            |                          |                         |                    |                    |                     |
| Unrealised gains on Investments     |      | (7,344)                    | -                        | -                       | (7,344)            | 30,817             | -                   |
| <b>NET MOVEMENT IN FUNDS</b>        |      | <b>21,383</b>              | <b>1,129</b>             |                         | <b>22,512</b>      | <b>55,065</b>      | <b>(140,140)</b>    |
| Balance brought forward             |      | 2,227,546                  | 4,965                    | -                       | 2,232,511          | 2,177,446          | 2,255,023           |
| <b>Balance carried forward</b>      |      | <b>2,248,929</b>           | <b>6,094</b>             |                         | <b>2,255,023</b>   | <b>2,232,511</b>   | <b>2,114,883</b>    |

**ST. ANDREW'S & ST. MARK'S PCC SURBITON  
BALANCE SHEET AS AT 31 DECEMBER 2018**

|                                      | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Endowment<br>Funds<br>£ | TOTAL<br>2018<br>£ | TOTAL<br>2017<br>£ |
|--------------------------------------|------|----------------------------|--------------------------|-------------------------|--------------------|--------------------|
| <b>FIXED ASSETS</b>                  |      |                            |                          |                         |                    |                    |
| Land & buildings                     | 4    | 1,549,410                  | -                        | -                       | 1,549,410          | 1,549,410          |
| Tangible assets                      | 5    | 6,026                      | -                        | -                       | 6,026              | 6,695              |
| Long term investments                | 6(a) | 424,897                    | -                        | -                       | 424,897            | 432,240            |
|                                      |      | <u>1,980,332</u>           | <u>-</u>                 | <u>-</u>                | <u>1,980,332</u>   | <u>1,988,345</u>   |
| <b>CURRENT ASSETS</b>                |      |                            |                          |                         |                    |                    |
| Short term investments               | 6(b) | 101,224                    | 854                      | -                       | 102,079            | 101,574            |
| Debtors & prepayments                | 7    | 17,717                     | -                        | -                       | 17,717             | 19,534             |
| Cash at bank & in hand               | 6(c) | 155,543                    | 8,731                    | -                       | 164,274            | 134,523            |
|                                      |      | <u>274,484</u>             | <u>9,585</u>             | <u>-</u>                | <u>284,069</u>     | <u>255,631</u>     |
| <b>LIABILITIES</b>                   |      |                            |                          |                         |                    |                    |
| Creditors                            | 8    | <u>5,888</u>               | <u>3,491</u>             | <u>-</u>                | <u>9,379</u>       | <u>11,464</u>      |
| <b>NET CURRENT ASSETS</b>            |      | 268,596                    | 6,094                    | -                       | 274,690            | 244,167            |
| <b>TOTAL ASSETS LESS LIABILITIES</b> |      | <u>2,248,929</u>           | <u>6,094</u>             | <u>-</u>                | <u>2,255,023</u>   | <u>2,232,512</u>   |
| <b>THE FUNDS OF THE CHARITY</b> 10   |      |                            |                          |                         |                    |                    |
| Unrestricted                         |      | 2,248,929                  | -                        | -                       | 2,248,929          | 2,226,263          |
| Restricted                           |      | -                          | 6,094                    | -                       | 6,094              | 6,249              |
| Endowment                            |      | -                          | -                        | -                       | -                  | -                  |
| <b>TOTAL</b>                         |      | <u>2,248,929</u>           | <u>6,094</u>             | <u>-</u>                | <u>2,255,023</u>   | <u>2,232,512</u>   |

The notes numbered 1 - 12 form a part of these accounts

Approved by the Parochial Church Council on the 13th of March 2019 and signed on its behalf by



Revd. Robert Stanier (Chairman)

**ST. ANDREW'S & ST. MARK'S PCC SURBITON**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

**1 ACCOUNTING POLICIES**

**Basis of financial statements**

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

**Fund accounting**

*Endowment funds* were funds of which the capital had to be retained, allowing only the income to be spent. During the year the PCC took advantage of section 289 of the Charities Act 2011 to resolve that it should be free to spend the capital of its small endowment funds.

*Restricted funds* derive from donations or bequests for a specific purpose. They may only be expended on the purpose for which they were given.

The use of other funds is *unrestricted*, but some are designated by the PCC for particular purposes.

**Incoming resources**

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain, and the amounts due are reliably quantifiable. Dividends and interest are accounted for when they fall due for payment. All items are accounted for gross. Rental income from the letting of Church premises is recognised when the rental is due.

**Resources expended**

Donations out of restricted funds intended to benefit other charities are accounted for when sums have been allocated to the charities in question.

The diocesan parish share is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(a) and (c) of the Charities Act 2011.

Other land and buildings are included in the accounts at cost and a policy of non-depreciation is currently adopted as they have a very long remaining useful life. An impairment review may be prudent, in the future.

Expenditure on tangible assets is written off as it is incurred where the cost of an asset is equal to or less than £1,000.

Where the cost is greater the expenditure is capitalised and depreciated on a straight-line basis over the estimated useful life of the asset. Prior to 1 January 2013 all expenditure on movable church furnishings vested in the churchwardens was written off as it was incurred.

**ST. ANDREW'S & ST. MARK'S PCC SURBITON**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

**2. INCOMING RESOURCES**

|   | Unrestricted<br>Funds | Restricted<br>Funds  | Endowment<br>Funds | TOTAL<br>2018         | TOTAL<br>2017         |
|---|-----------------------|----------------------|--------------------|-----------------------|-----------------------|
|   | £                     | £                    | £                  | £                     | £                     |
| <b>2(a) Voluntary income</b>                |                       |                      |                    |                       |                       |
| Planned giving                              | 64,072                | -                    | -                  | 64,072                | 68,253                |
| Tax recoverable                             | 18,695                | -                    | -                  | 18,695                | 20,236                |
| Open collections                            | 13,576                | -                    | -                  | 13,576                | 11,803                |
| Sundry donations                            | 5,009                 | -                    | -                  | 5,009                 | 9,355                 |
| Legacies (note 9)                           | 5,000                 | -                    | -                  | 5,000                 | 5,000                 |
| Funds raised for other charities            | -                     | 11,435               | -                  | 11,435                | 10,183                |
| Special trusts                              | -                     | 391                  | -                  | 391                   | -                     |
|   | <u>106,352</u>        | <u>11,826</u>        | <u>-</u>           | <u>118,178</u>        | <u>124,830</u>        |
| <b>2(b) Activities for generating funds</b> |                       |                      |                    |                       |                       |
| Christmas Fair                              | 5,664                 | -                    | -                  | 5,664                 | 4,989                 |
| Hall lettings                               | 96,571                | -                    | -                  | 96,571                | 95,465                |
| Church lettings                             | 16,176                | -                    | -                  | 16,176                | 9,821                 |
| Parish magazine advertising                 | 15                    | -                    | -                  | 15                    | 215                   |
|   | <u>118,427</u>        | <u>-</u>             | <u>-</u>           | <u>118,427</u>        | <u>110,490</u>        |
| <b>2(c) Income from investments</b>         |                       |                      |                    |                       |                       |
| Dividends and interest                      | 15,589                | -                    | -                  | 15,589                | 14,721                |
| <b>2(d) Income from church activities</b>   |                       |                      |                    |                       |                       |
| Fees for weddings, funerals & banns         | 5,006                 | -                    | -                  | 5,006                 | 3,978                 |
| Parish magazine (sales)                     | 327                   | -                    | -                  | 327                   | 286                   |
| Bible reading fellowship notes              | 259                   | -                    | -                  | 259                   | 255                   |
| Coffee mornings                             | 110                   | -                    | -                  | 110                   | 160                   |
|   | <u>5,703</u>          | <u>-</u>             | <u>-</u>           | <u>5,703</u>          | <u>4,680</u>          |
| <b>2(e) Other incoming resources</b>        |                       |                      |                    |                       |                       |
| Tower Fund Donations                        | -                     | -                    | -                  | -                     | -                     |
| Insurance payment                           | 4,560                 | -                    | -                  | 4,560                 | -                     |
| Release of sequestration account            | -                     | -                    | -                  | -                     | -                     |
| Other                                       | 2,441                 | -                    | -                  | 2,441                 | 70                    |
|   | <u>7,001</u>          | <u>-</u>             | <u>-</u>           | <u>7,001</u>          | <u>70</u>             |
| <b>TOTAL INCOMING RESOURCES</b>             | <u><u>253,072</u></u> | <u><u>11,826</u></u> | <u><u>-</u></u>    | <u><u>264,897</u></u> | <u><u>254,790</u></u> |

**ST. ANDREW'S & ST. MARK'S PCC SURBITON**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

| <b>3. RESOURCES EXPENDED</b>  | Unrestricted<br>£ | Restricted<br>£ | Endowment<br>£ | TOTAL<br>2018<br>£ | TOTAL<br>2017<br>£ |
|---|-------------------|-----------------|----------------|--------------------|--------------------|
| <b>3(a) Cost of generating voluntary income</b>   |                   |                 |                |                    |                    |
| Stewardship costs   | 38                | -               | -              | 38                 | 85                 |
| Fund-raising events - other charities   | -                 | -               | -              | -                  | -                  |
|   | <u>38</u>         | <u>-</u>        | <u>-</u>       | <u>38</u>          | <u>85</u>          |
| <b>3(b) Shared utilities</b> - At both churches, utility supplies are shared between consecrated buildings and others.<br>These costs cannot reliably be apportioned between the generation of funds and church activities. |                   |                 |                |                    |                    |
| Gas   | 11,090            | -               | -              | 11,090             | 10,206             |
| Electricity   | 4,808             | -               | -              | 4,808              | 5,101              |
| Water   | 1,438             | -               | -              | 1,438              | 1,004              |
|   | <u>17,335</u>     | <u>-</u>        | <u>-</u>       | <u>17,335</u>      | <u>16,312</u>      |
| <b>3(c) Cost of generating funds</b>  |                   |                 |                |                    |                    |
| Other hall running costs  | 6,361             | -               | -              | 6,361              | 2,951              |
| <b>3(d) Costs associated with church activities</b>   |                   |                 |                |                    |                    |
| Diocesan quota  | 107,000           | -               | -              | 107,000            | 105,000            |
| Clergy expenses   | 92                | -               | -              | 92                 | 3,239              |
| Clergy housing  | 3,356             | -               | -              | 3,356              | -                  |
| Leaving gifts   | 230               | -               | -              | 230                | -                  |
| Insurance   | 12,554            | -               | -              | 12,554             | 11,672             |
| Church Cleaning   | 9,368             | -               | -              | 9,368              | 12,397             |
| Church Maintenance  | 18,302            | -               | -              | 18,302             | 16,070             |
| Other Church Running Costs  | 12,289            | 300             | -              | 12,589             | 6,756              |
| Church music  | 11,261            | -               | -              | 11,261             | 13,109             |
| Children & Older people   | 4,721             | 46              | -              | 4,767              | 8,312              |
| Special trusts  | 60                | -               | -              | 60                 | 66                 |
|   | <u>179,231</u>    | <u>346</u>      | <u>-</u>       | <u>179,577</u>     | <u>176,623</u>     |
| <b>3(e) Governance costs</b>  |                   |                 |                |                    |                    |
| Independent examiner's fee  | 340               | -               | -              | 340                | 340                |
| Deanery synod   | -                 | -               | -              | -                  | -                  |
|   | <u>340</u>        | <u>-</u>        | <u>-</u>       | <u>340</u>         | <u>340</u>         |
| <b>3(f) Support costs</b>   |                   |                 |                |                    |                    |
| Parish Administrator (see Note 12)  | 18,714            | -               | -              | 18,714             | 17,070             |
| Running costs of office   | 1,084             | -               | -              | 1,084              | 5,488              |
| Hospitality   | 792               | -               | -              | 792                | 318                |
|   | <u>20,590</u>     | <u>-</u>        | <u>-</u>       | <u>20,590</u>      | <u>22,876</u>      |
| <b>3(g) Mission donations</b>   |                   |                 |                |                    |                    |
| Church Overseas   | -                 | 1,544           | -              | 1,544              | 2,090              |
| Relief & development agencies   | -                 | 3,235           | -              | 3,235              | 3,577              |
| Home missions   | -                 | 2,937           | -              | 2,937              | 2,491              |
| Secular charities   | -                 | 2,634           | -              | 2,634              | 2,698              |
|   | <u>-</u>          | <u>10,351</u>   | <u>-</u>       | <u>10,351</u>      | <u>10,857</u>      |
| - Other resources used  | 450               | -               | -              | 450                | 500                |
| <b>TOTAL RESOURCES USED</b>   | <u>224,345</u>    | <u>10,697</u>   | <u>-</u>       | <u>235,042</u>     | <u>230,543</u>     |

**ST. ANDREW'S & ST. MARK'S PCCSURBITON**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

**4 Land & buildings**

The PCC is the beneficial owner of interests in the following:

|                                   | <u>Value at</u><br><u>31.12.17</u> | <u>Expenditure</u> | <u>Value at</u><br><u>31.12.18</u> |
|-----------------------------------|------------------------------------|--------------------|------------------------------------|
|                                   | £                                  | £                  | £                                  |
| St. Andrew's Parish Rooms         | 508,406                            | -                  | 508,406                            |
| St. Mark's Hall                   | 1,037,802                          | -                  | 1,037,802                          |
| Car Park Lease - St. Mark's Court | 2,702                              | -                  | 2,702                              |
| Land at Electric Parade           | 500                                | -                  | 500                                |
|                                   | <u>1,549,410</u>                   | <u>-</u>           | <u>1,549,410</u>                   |

Ownership of St. Andrew's Parish Rooms is yet to be transferred to the PCC, under a partial redundancy scheme. The rooms are valued at their cost of construction.

St. Mark's Hall is valued at the estimated final cost of its construction.

The 999 year lease of parking spaces was granted for a nominal consideration.

It is valued at a figure equal to the legal costs of its acquisition.

At Electric Parade the PCC owns the freehold interest in the land occupied by the Scouts Headquarters.

**5 Tangible Assets**

|  | <u>Brought forward</u> | <u>Cost in year</u> | <u>Depreciation</u> | <u>Value at</u><br><u>31.12.18</u> |
|--|------------------------|---------------------|---------------------|------------------------------------|
|  | £                      | £                   | £                   | £                                  |
| <u>Fixtures, fittings and equipment</u>                          |                        |                     |                     |                                    |
| Parish rooms, St. Andrew's<br><i>(Depreciated from 1.1.2013)</i> | 5,892                  | -                   | 589                 | 5,302                              |
| St. Mark's Hall  | 803                    | -                   | 80                  | 723                                |
|  | <u>6,695</u>           | <u>-</u>            | <u>670</u>          | <u>6,026</u>                       |

Computer Equipment is depreciated over 3 years. Other equipment is depreciated at 10% reducing balance

**ST. ANDREW'S & ST. MARK'S PCC SURBITON**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

|   | 2018           | 2017           |
|---|----------------|----------------|
|   | £              | £              |
| <b>6 <u>Investments</u></b>                                 |                |                |
| <b>6(a) <u>Fixed Assets: Long term investments</u></b>      |                |                |
| Funds managed by CCLA Investment Management Ltd.            |                |                |
| Church of England Investment Fund                           | 290,563        | 294,966        |
| Global Equity Income Fund                                   | 134,334        | 137,274        |
|   | <u>424,897</u> | <u>432,240</u> |
| <b>6(b) <u>Current assets: Short term investments</u></b>   |                |                |
| St. Mark's Altar Guild                                      | 410            | 408            |
| St. Mark's Flower Fund                                      | 444            | 442            |
| General Deposit a/c   | 101,224        | 100,724        |
|   | <u>102,079</u> | <u>101,574</u> |
| <b>6(c) <u>Current assets: Cash at Bank and in hand</u></b> |                |                |
| Natwest Bank Account  | 56,050         | 38,178         |
| CAF Bank Account  | 106,468        | 95,947         |
| Cash  | 1,755          | 398            |
|   | <u>164,274</u> | <u>134,523</u> |
| <b>7 <u>Debtors &amp; prepayments</u></b>                   |                |                |
| Debtors for goods and services                              | -              | 573            |
| Inland Revenue - tax recoverable                            | 17,717         | 18,961         |
| Prepayments   | -              | -              |
|   | <u>17,717</u>  | <u>19,534</u>  |
| <b>8 <u>Creditors &amp; accruals</u></b>                    |                |                |
| Creditors for goods and services                            | 48             | 216            |
| Church of England Bodies                                    | 3,300          | 3,300          |
| Accrued Utilities   | 1,390          | 1,340          |
| Owing to other charities                                    | 3,491          | 3,472          |
| Refundable key deposits                                     | 1,150          | 1,150          |
| Income in advance   | -              | 1,985          |
|   | <u>9,379</u>   | <u>11,464</u>  |

Creditors are payable within one year, except for deposits refundable at the end of a long-term hire.

**9 2018 Legacies**

The estate of the late Audrey Peay paid a total of £5,000 to the parish.



**ST. ANDREW'S & ST. MARK'S PCC SURBITON**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018**

**10 Fund details as at 31st December 2018**

|                        | <u>Unrestricted</u><br>£ | <u>Restricted</u><br>£ | <u>Endowment</u><br>£ | <u>Total</u><br>£ |
|------------------------|--------------------------|------------------------|-----------------------|-------------------|
| General fund           | 2,248,929                | -                      | -                     | 2,248,929         |
| Vicar's fund           | -                        | 455                    | -                     | 455               |
| Christmas Day Party    | -                        | 5,508                  | -                     | 5,508             |
| Other restricted funds | -                        | 131                    | -                     | 131               |
|                        | <u>2,248,929</u>         | <u>6,094</u>           | <u>-</u>              | <u>2,255,023</u>  |

Other restricted funds comprise the parish Fellowship, St. Mark's Altar Guild and Flower Funds.  
The Christmas Day Party fund is used to provide lunch at Christmas for those otherwise on their own.

**11 Staff Costs**

The PCC had two employees during the year (the parish administrator and a cleaner); who were paid total salaries of £17,075. Pension contributions were £845. Employer's National Insurance cost was £2614

No other members of the PCC received any material payment as remuneration, or expenses.

**12 Notes on 2019 Budget**

Income and expenditure in 2019 is expected to be broadly in line with 2018 with the following exceptions:

- Overall costs are rising in line with inflation
- We are expecting the arrival of new curate from June 2019 and an additional minister later in 3/4th Quarter, showing a rise in Church activity costs
- We expect to spend over £100k on St Andrew's roof, from our reserves, and this will affect ongoing investment balances and income.
- We are planning a focus on voluntary giving to match our increasing expenditure plans - we are budgetting a 10% increase